



# THE TYNINGS SCHOOL



a CLEAR journey to a BRIGHT future

## **PRIVACY NOTICE for pupils in schools, early years settings, alternative provision and pupil referral units** **Privacy Notice - Data Protection Act 1998**

We **The Tynings School** are the Data Controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information <sup>1</sup> and personal characteristics such as your ethnic group, special educational needs and any relevant medical information. If you are enrolling for post 14 qualifications we will be provided with your unique learner number by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

***We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.***

We are required by law to pass some of your information to the Local Authority and the Department for Education (DfE)

If you want to see a copy of the information we hold and share about you then please contact **Mrs Samantha Mundy (Admin Assistant)**

If you require more information about how the LA and/or DfE store and use your information, then please go to the following websites:

[www.southglos.gov.uk/education-and-learning/schools-and-colleges/schools-privacy-notice](http://www.southglos.gov.uk/education-and-learning/schools-and-colleges/schools-privacy-notice)

or

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- Department for Children, Adults and Health

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<sup>1</sup> Attendance is not collected for pupils under 5 at Early Years Settings or Maintained Schools



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PO Box 298  
Civic Centre  
High Street  
BRISTOL  
BS15 0DQ

Website: [www.southglos.gov.uk](http://www.southglos.gov.uk)

Contact: Use the online enquiry form: <http://www.southglos.gov.uk/enquiry-form>

Tel: 01454 868008

- Public Communications Unit  
Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288

Additional organisations used by The Tynings School:

Parental Texting: Teachers2Parents – Email: [enquiry@teachers2parents.co.uk](mailto:enquiry@teachers2parents.co.uk)

Website: [www.teachers2parents.co.uk](http://www.teachers2parents.co.uk)

Address:  
Teachers2Parents Ltd  
Darker Street  
Leicester  
LE1 4QA

2 Build a Profile – EYFS data – <http://www.2simple.com/2build-profile>

**2Simple Software**  
Enterprise House  
2 The Crest Hendon  
London  
NW4 2HN  
United Kingdom  
Email: [hello@2simple.com](mailto:hello@2simple.com)